

## Guidance Notes for CBRL Arabic Bursary applications 2015-16

CBRL Arabic Bursaries are offered to participants on the CBRL Academic Arabic Programme in 2015-16. The programme will run twice, each session lasting three weeks at IFPO in Beirut, Lebanon from 7-18 September 2015 and 14-25 March 2016. CBRL Arabic Bursaries may not be used for programmes or purposes other than the CBRL Academic Arabic Programme.

CBRL Arabic Bursaries will cover:

- (i) The full cost of tuition fees;
- (ii) One economy return airfare between the UK and Lebanon;
- (iii) Accommodation for the duration of the Academic Arabic Programme.

CBRL Arabic Bursaries do not cover subsistence, local travel in the UK or Middle East, health or travel insurance (which should be provided by your home institution), or other costs not listed above.

### Method of application

Application forms may be obtained from the CBRL website [www.cbri.org.uk/support.html](http://www.cbri.org.uk/support.html) or directly from the UK Administrative Secretary ([cbri@britac.ac.uk](mailto:cbri@britac.ac.uk)). **Applicants should submit their applications to the UK Administrative Secretary on or before the specified deadline.** Applications submitted by e-mail are preferred.

The deadline for receipt of bursary applications for the September 2015 programme is **2 July 2015**. Details for the March programme will be announced in late summer/autumn 2015.

### Eligibility

To be eligible for a bursary, applicants should:

- (i) be holders of a PhD in the humanities, social sciences, or other relevant discipline;
- (ii) *EITHER* be employed at a UK higher education institution (on a full or part-time, permanent or temporary basis) *OR* hold a PhD from a UK higher education institution.
- (iii) be current members of the Council for British Research in the Levant.

For information about CBRL membership, visit [www.cbri.org.uk/members.html](http://www.cbri.org.uk/members.html)

### Disbursement of bursaries

Successful applicants will have tuition fees and accommodation provided directly by the CBRL. Individuals will be asked to make their own travel arrangements and submit receipts to the CBRL UK Administrative Secretary for reimbursement.

### Conditions of award

A list of the conditions attached to the award will be sent to successful applicants when the offer of an award is made. Successful applicants are required to accept the conditions of the award before it can be confirmed.

### Data Protection

The CBRL is registered under the Data Protection Act 1998 and adheres to the Data Protection Principles. Applicants should be aware that information that they provide will be stored and circulated as necessary for the assessment procedures to be followed. Application forms may be retained for up to ten years, and may be consulted by the CBRL in the event of future applications being submitted. Details of award holders (including name, institution, project details and amount of award) will be used to compile published lists of award-holders which may be made available on the internet, and to produce statistical and historical information on CBRL awards. Signing the attached application form constitutes your agreement to all terms, conditions and notices contained in the notes for applicants.

For further details or advice, please contact Penny McParlin, CBRL, 10 Carlton House Terrace, London, SW1Y 5AH ([cbri@britac.ac.uk](mailto:cbri@britac.ac.uk)) or Prof Bill Finlayson, CBRL Director ([director@cbri.org.uk](mailto:director@cbri.org.uk))

Unless otherwise specified, awards will be announced in July 2015.

CBRL Office, 10 Carlton House Terrace, London SW1Y 5AH  
e-mail: [cbri@britac.ac.uk](mailto:cbri@britac.ac.uk) website: [www.cbri.org.uk](http://www.cbri.org.uk)